

**Circle Greenwich Elementary PTO Meeting Minutes  
October 5<sup>th</sup>, 2020**

- I. Call to order and welcome members (6:35) – Called to order
- II. Approval of October Meeting Agenda (6:35) - Approved
- III. Approval of September Minutes (6:35) – Approved
- IV. Treasurers Report – Kristin Wemmer (6:35 – 6:53)
  - a. Current Treasurer Report – As presented by Kristin - \$7338.81 (operational) - \$4849.70 (savings) - \$6755.98 (library funds)
  - b. Budget Committee – Proposed 2020-2021 budget presented by Katy Shultz – Known line items + \$500 PTO discretionary line item + Open line item for unknowns to be voted on and approved by PTO members in good standing
  - c. Vote on Budget 2020-2021 – Approved
- V. Officer’s Reports
  - a. President – Erica Haines (6:53-6:55)
    - 1. Introduce new board members and PTO members say “Hello”
    - 2. Committees for the year? – Social, fundraiser, Box top Sign-ups – Volunteers are needed – Interest was made known by a few members – follow up will be needed to confirm and introduce new committee chairs
    - 3. Teacher sign-ups for meetings?
    - 4. Membership dues – help grow our CGE PTO family
  - b. Vice President – Jen Stareck (6:55-7:12)
    - 1. Room parents update – Explanation was given on what will be done to treat them this year.
    - 2. Giving Tree this year? The giving tree was explained to new members – Interest was raised to look into Electronic Payment Options for future use
- VI. Staff Updates
  - a. Principal’s Report – Dustin Razey (7:12-7:20)
  - b. Teacher Report – (7:21-7:33) – Presented by Mrs. Rhodes – Students are doing well – Wondered about fundraising T-Shirts (Merch) – The use of the Thunderbird logo was brought up – Jen Stareck will check about design questions

- c. Library Report – Julie Detter (7:33-7:35) – William Allen White event was as successful as it could be – Covid adjustments are being implemented
- VII. Committees (7:35-7:45)
  - a. Social Committee – Need Chair
  - b. Box Top Committee – Need Chair
  - c. Fund Raising Committee – Need Chair
  - d. Budget Committee – Katy Shultz
  - e. By Laws Committee – Denise Schmidt
  - f. Teacher Appreciation – Need Chair
- VIII. New Business (7:45- 7:46) – No new business
- IX. Meeting Adjournment (7:46)