

Circle Greenwich Elementary PTO Meeting Minutes  
August 6th, 2018

- I. Call to order (6:30)
- II. Welcome & Introductions (10 Minutes -6:40)
- III. Approval of Meeting Agenda (1 min- 6:41)

\*Budget will be discussed during the Treasurer's report. A motion was made, 2<sup>nd</sup>, approved.

- IV. Approval of May minutes (1 min-6:42) \*\*Minutes approved
- V. Treasurer's Report: (10 min- 6:57)

\*Summer financial audit complete.

\*Money market account opened this summer with intention to purchase future larger items.

\*A budget committee was not formed last year. So, the PTO board met and set this year's budget. The numbers were taken directly from last year's budget...nothing was changed.

\*Staff would like to do a book study on "The Leader in Me" by Stephen Covey. The cost of the books will be \$440. It was requested that PTO allow \$1,000 in the budget to spend on the book study plus the cost to get the program started up.

\*Mrs. Maggard shared information about a possible turf project. Forever Lawn came out and gave a quote to have the project done. The proposed area would cost \$80,000. An idea was proposed to possibly send out a survey to families to see how people feel about the project.

VI. Officer's Reports

- a. President- Erica Haines(10 min- 7:07)

\*Back to School Night Aug. 13th 5:30-6:30 - Help with the PTO membership table

\*Sign up form sent around for volunteers to help man the table--switch every 20 minutes

\*PTO promo video will be shown again during the Parent Meeting

- VII. Committee sign-ups ( 5 min- 7:12)

\*Sign-up sheets handed out again.

- a. Vice-President- Jenna Whitehead (5 min- 7:17)

\*Thank you notes passed around

\*Giving Tree Fund – It was discussed that the Christmas collection was much more successful than the spring collection. A survey will be done to see if parents would prefer 1 or 2 collection dates.

- b. Secretary- Karie McIntosh (1 min- 7:18)

VIII. Staff Updates

- a. Principal's Report- Don Coffman (3 min- 7:21) \*\*Kerri Maggard speaking for Mr. Coffman

\*Staff is beginning to implement “The Leader in Me” by Stephen Covey (a student leadership program). The school would like to do a book study staff-wide and begin to implement the principles.

\*Projected to have 280 students. All staff returning except Speech and Psychologist

\*New math curriculum “Go Math”

b. Teacher’s Report- 1st Grade (5 min- 7:26) Allison Norris

\*Looking for in-house experts to help hang vinyl inspirational quotes in hallways

\*School supply drive at Chic-fil-a August, 10<sup>th</sup>—sign up passed around

\*Thank you for \$100 given to each teacher in May

\*Teachers will need help putting together games that go with new math curriculum. Would love help during the Thursday Mom volunteers. Teachers are open to sending projects home to be completed. It was suggested to have the projects kept in a central location.

c. Library report- Julie Detter (5 min- 7:31)

\*Fall Book Fair: Sept 17-21<sup>st</sup> the theme is The Enchanted Forest. The Family Engagement night will be Sept 18<sup>th</sup>.

IX. Committees (8 min- 7:39)

a. Fundraising Committee

b. Teacher Appreciation Committee- Jen Stareck (3 min- 7:42)

\*Proposed to spread out the Teacher Appreciation meals over a month instead of a week.

c. Social Committee - Jen Stareck (5 min- 7:45)

\*All Stars Night - August 31st from 6-9 pm

\*Dinner Nights Out

-September: Meddy’s

-October: Slim Chickens

-November: Aviate

-January: Carlos O’Kelley’s

-February: The Alley

-March: Freddy’s

-April: Chipotle

-May: All Star

d. By-Laws Committee - Denise Schmidt (5 min - 7:45)

\*Proposed changes (voted and approved):

1. Only PTO officers will maintain PTO’s social media accounts.

2. The current sitting Treasurer will be a member of the Fundraising committee

X. New Business -(2 min-7:50) No new business.

XI. Acknowledgements – (2min- 7:52)

XII. Meeting adjournment (7:54)